

## **IDU Process**

- Requests for information and advice are dealt with by the R & D Manager.
- More detailed information may be provided by a literature search or from Seafood Services Australia (SSA) [www.seafoodsolutions.com.au](http://www.seafoodsolutions.com.au)
- If an investigation into a problem is deemed necessary an Expression of Interest (EOI) may be submitted to the R & D Manager, who will then seek the most appropriate person to carry out the work and/or a source of External Funds to Finance it.
- Federal or State funding is always sought before industry (IDU or cost recovered) funds are employed.
- An application for IDU Funding may be made at any time upon the application form.
- The application is sent to IDU members and observers together with a "Members Comments" form, with up to two weeks notice for completion.
- Members complete the comment form and return them to the IDU Manager for collation. Members not completing the form are deemed to have abstained.
- Members bring their comments to a meeting of the IDU Committee where applications are discussed. Comments may be collated out-of-session if a meeting is not scheduled or deemed necessary for a particular proposal.
- Decisions on applications are usually reached by consensus. In the event of a vote, members only may vote and a simple majority of voting members carried the decision. The Chairman is non-voting, but has casting vote in the event of a tie.
- If a project application is rejected the applicant is informed.
- If a project application is approved a letter is sent to the Minister recommending that the Minister release IDU funds for the project.
- If the Minister rejects the recommendation the applicant is informed.
- If the Minister approves the project the funds are transferred to the IDU and placed in the WAFIC R & D Bank Account.
- A contract is drawn up with the applicant (or memorandum where WAFIC is the applicant).
- A first payment is made to the applicant.
- Subsequent payments are made pending satisfactory progress on the project.
- The project concludes when a final report is received, and the final payment made.